Dear Member:

Welcome to the Global Benefits Group family. We value your business and appreciate the opportunity to provide you with this valuable insurance coverage.

Enclosed please find the following documents.

- 1. Employee Benefit Guide: This contains a summary of your medical benefits and important information regarding how to use your benefits. If your employer purchased Life and/or Long Term Disability coverage, a Certificate of Coverage will also be included.
- 2. Medical Identification Card: Please present this card when visiting a provider. Please review the card and contact us at enroll@gbg.com if any corrections are necessary.
- 3. General Information on Claims, Claim Form, and Pre-Authorization Forms: Additional forms can be obtained at www.gbg.com.
- 4. Miscellaneous Forms.

If you have any questions, do not hesitate to contact the Client Services Department at enroll@gbg.com or by phone at +1.949.916.7941 (Outside the U.S. and Canada) or +1.877.916.7920 (Within the U.S. and Canada).

GBG's Client Services Department is here to assist you navigate your insurance benefits. Please contact us if we can assist you. You deserve our very best and we appreciate the opportunity to serve you.

Sincerely,

Bob Dubrish

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CEO, GBG Insurance Limited